



Gallery 202 Partners in Art, Inc.
38 N. State St.
Westerville, Ohio 43081
614-890-8202
www.gallery202online.com
Programs@gallery202online.com

2011 The Saturday Uptown Market- Rules and Regulations

1. Farmers are to sell what they produce. All produce must be grown in Ohio. We allow homemade baked goods, cheeses, jams, etc. provided the processed foods have met all State and Local regulations.
2. Home Party vendors are to sell only the products they represent and are listed. We have the right to limit to one party vendor line.
3. Artists to sell only artwork that they have produced and own all artist rights unless otherwise approved. Saturday Uptown Market manager has the rights to ask the artwork to removed/and artist to leave if artwork is offensive/ or not what is listed on the application.
4. Other vendors not listed above will need to provide list of products and be approved by the Saturday Uptown Market manager.
5. Out of respect for our Uptown dining establishments Saturday Uptown Market is not to be a concession area. Foods are to be packaged for off premises consumption. Free samples are permitted.
6. One vehicle is allowed for delivery of goods to the market. Only one vehicle per vendor can be parked at the market site but may depend upon space. Saturday Uptown Market Manager will decide which vehicles can be parked at the site and which must be parked elsewhere.
7. Tables and stands used to display and sell the goods are to be provided by the vendor. Vendors are to provide their own tent and rain gear. Tie-downs of some type are required for your tent during windy, inclement weather. We will be open regardless of the weather.
8. Saturday Uptown Market manager will assign vendor location.
9. ****Vendors should be in place 30 minutes before the market begins at 10 am. and plan to stay through conclusion at 1pm. If you can not stay the whole day, plan on a sizeable donation to the gallery. We want the market to feel like a family.**
10. Vendors may have signs on their tables identifying their farm, food business and/or art business. These signs must not intrude into the pedestrian walkways.
11. Vendors are to set their own prices and collect all taxes required.

12. No smoking on market premises.
13. No loud radios or shouting of prices.
14. Vendors are to clean their areas: remove all produce, containers, signs, and trash before they leave.
15. All vendors must have **Liability Insurance** to cover their risks at Saturday Uptown Market
All vendors by signing a contract/application agrees that they will not hold Saturday Uptown Market or any affiliated organizations, responsible for any damage to themselves, their products or equipment.
16. **All** vendors are to notify the Saturday Uptown Market Manager the **night before** a Saturday market day if they are unable to attend the market by email to Programs@gallery202online.com
17. Vendors are encouraged to assist *The Uptown Art and Farmers Saturday Market* Manager in promoting the market.
18. Ideas presented in "I would like to volunteer for....." form will receive immediate and undivided attention. Grievances or problems are to be directed to Saturday Uptown Market Manager for resolution.
19. It is the vendor's responsibility to obtain all licenses and permits and to pay the fees required by the local and state governments. This includes the vendor's license for goods sold for which a sales tax must be collected. A copy must be provided to Saturday Uptown Market Manager.
20. When required, Scales should be capable of approval by the Columbus Division of Weights and Measures (614-645-7397). All requirements must be met by/for the health department.
21. Vendors must comply with all laws, ordinances, and regulation of the United States, State of Ohio, Franklin County, and City of Westerville.

Contact information:

Saturday Uptown Market
Manager, Renee Kropat
c/o Gallery 202, Partners in Art, Inc.
614-890-8202
E-mail: renee@gallery202online.com

Related Websites

www.gallery202online.com
www.uptownfarmersmarket.com

twitter.com/gallery202
twitter.com/uptownfarmers

**APPLICATION Saturday Uptown Market
2011 SEASON: June 4TH – Sept 24th**

Vendor: _____ Artist Farmer other

Farm/ Art Business Name: _____

Address: _____

City/ZIP: _____

Telephone: () _____ Fax: () _____

E-mail: _____ Website: _____

Vendors License #: _____ Send copy with application. (required)

Vehicle Information: All vendors by signing a contract/application agrees that they will not hold Saturday Uptown Market or any affiliated organizations, responsible for any damage to themselves, their products or equipment.

Make: _____ Model: _____

License Number: _____ Vehicle Insurance Carrier: _____

Policy #: _____

Liability Insurance:

Company name: _____ Policy #: _____

How much space do you require: Ex., Table, trailer, truck? _____

The market opening day is June 4th. Do you plan to start selling on this day? If not, what is the earliest Saturday that you plan to be at market? Remember, we reserve the right to move vendors to fill spaces. Also prices may vary for the number of days present. All fees are non refundable

Full Season - \$100/vendor / four months

Daily - \$20 depends upon if there is space

All vendors will be asked to donate a product/merchandise at the end of the season to give to the Church of the Messiah as a thank you gift.

Itex welcomed for new and past vendors at full Itex value of \$100.

Itex # _____ Name on account _____

Please list crops/ art goods you will have for sale this season: List all that you plan on doing and if seasonal – when we can expect them. Use back of sheet if necessary.

Please add pictures These images may be used for the website. By submitting the images, you give Gallery 202 permission to use them in promotional materials.

Or send via email to Programs@gallery202online.com. Please remember to include your name/business and why you are sending them. Please return this application form by **May 15th 2010**. Previous vendors have first option to return.

New vendors – if receive payment/form by April 15th – Season fee is \$100.

Send to: *The Saturday Uptown Market*, Gallery 202, Partners in Art, Inc., 38 N. State St., Westerville, Ohio 43081



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Gallery 202, Partners in Art, Inc Background

Gallery 202, Partners in Art, Inc. is a nonprofit 501.c3 mini community arts center. Our mission is to specialize in community art programs for all ages and encourages the interaction between Artists, Patrons and Businesses.

Gallery 202, Partners in Art, Inc. Goals

Goals are to: 1. Provide venues for the interaction between businesses and artists to promote, showcase or develop artistic abilities. The Westerville Area is currently does not have many venues for showcasing artists and their artworks, By working with the schools, libraries, businesses etc., Gallery 202 organizes and promotes interactive business/artist relationships for social and community improvement

2. Provide opportunities for interactive programs between schools and businesses to promote, showcase and develop artistic abilities of children. Funding for the arts in the schools in this area has been severely reduced and many art programs especially at the elementary and middle school levels have been removed from the curriculum. Gallery 202 provides program, consultation, support for school age children within the schools and outside the schools.

3. Provide opportunities to encourage the artistic discovery of the lay persons in return encouraging an understanding and overall support for the community and its artists.

4. Provide opportunities for the preservation of the arts in all aspects in the processes involved in art and the end products (artworks, music scripts, photos etc.)

The Uptown Art and Farmers Saturday Market Manager: Renee Kropat