



Gallery 202 Partners in Art, Inc.  
38 N. State St.  
Westerville, Ohio 43081  
614-890-8202  
[www.gallery202online.com](http://www.gallery202online.com)  
[Programs@gallery202online.com](mailto:Programs@gallery202online.com)

## **2010 *The Saturday Uptown Market*** ***Rules and Regulations***

1. Farmers are to sell what they produce. All produce must be grown in Ohio. We allow homemade baked goods, cheeses, jams, etc. provided the processed foods have met all State and Local regulations.
2. Home Party vendors are to sell only the products they represent.
3. Artists to sell only artwork that they have produced and own all artist rights unless otherwise approved. Saturday Uptown Market manager has the rights to ask the artwork to be removed and artist to leave if artwork is offensive or not what is listed on the application.
4. Other vendors not listed above will need to provide list of products and be approved by the Saturday Uptown Market manager.
5. Out of respect for our Uptown dining establishments Saturday Uptown Market is not to be a concession area. Foods are to be packaged for off premises consumption. Free samples are permitted.
6. One vehicle is allowed for delivery of goods to the market. Only one vehicle per vendor can be parked at the market site but may depend upon space. Saturday Uptown Market Manager will decide which vehicles can be parked at the site and which must be parked elsewhere.
7. Tables and stands used to display and sell the goods are to be provided by the vendor. Vendors are to provide their own tent and rain gear. Tie-downs of some type are required for your tent during windy, inclement weather. We will be open regardless of the weather.
8. Saturday Uptown Market manager will assign vendor location.
9. **\*\*Vendors should be in place 30 minutes before the market begins at 10 am. and plan to stay through conclusion at 1pm.**

10. Vendors may have signs on their tables identifying their farm, food business and/or art business. These signs must not intrude into the pedestrian walkways.
11. Vendors are to set their own prices and collect all taxes required.
12. No smoking on market premises.
13. No loud radios or shouting of prices.
14. Vendors are to clean their areas: remove all produce, containers, signs, and trash before they leave.
15. All vendors must have **Liability Insurance** to cover their risks at Saturday Uptown Market  
All vendors by signing a contract/application agrees that they will not hold Saturday Uptown Market or any affiliated organizations, responsible for any damage to themselves, their products or equipment.
16. **All** vendors are to notify the Saturday Uptown Market Manager the **night before** a Saturday market day if they are unable to attend the market by email to Programs@gallery202online.com
17. Vendors are encouraged to assist *The Uptown Art and Farmers Saturday Market* Manager in promoting the market.
18. Ideas presented in "I would like to volunteer for....." form will receive immediate and undivided attention. Grievances or problems are to be directed to Saturday Uptown Market Manager for resolution.
19. It is the vendor's responsibility to obtain all licenses and permits and to pay the fees required by the local and state governments. This includes the vendor's license for goods sold for which a sales tax must be collected. A copy must be provided to Saturday Uptown Market Manager.
20. When required, Scales should be capable of approval by the Columbus Division of Weights and Measures (614-645-7397). All requirements must be met by/for the health department.
21. Vendors must comply with all laws, ordinances, and regulation of the United States, State of Ohio, Franklin County, and City of Westerville.

Contact information:

Saturday Uptown Market  
Manager, Renee Kropat  
c/o Gallery 202, Partners in Art, Inc.  
614-890-8202  
E-mail: [renee@gallery202online.com](mailto:renee@gallery202online.com)

Related Websites

[www.gallery202online.com](http://www.gallery202online.com)  
[www.uptownfarmersmarket.com](http://www.uptownfarmersmarket.com)

[twitter.com/gallery202](https://twitter.com/gallery202)  
[twitter.com/uptownfarmers](https://twitter.com/uptownfarmers)

Saturday Uptown Market

**APPLICATION Saturday Uptown Market  
2010 SEASON: June 6<sup>TH</sup> – Sept 25<sup>th</sup>**

Vendor: \_\_\_\_\_  Artist  Farmer

Farm/ Art Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/ZIP: \_\_\_\_\_

Telephone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Vendors License #: \_\_\_\_\_ Send copy with application. (required)

**Vehicle Information:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Number: \_\_\_\_\_ Vehicle Insurance Carrier: \_\_\_\_\_

Policy #: \_\_\_\_\_

**Liability Insurance:**

Company name: \_\_\_\_\_ Policy #: \_\_\_\_\_

**How much space do you require:** Ex., Table, trailer, truck?

**The market opening day is June 5<sup>th</sup>. Do you plan to start selling on this day? If not, what is the earliest Saturday that you plan to be at market? Remember, we reserve the right to move vendors to fill spaces. Also prices may vary for the number of days present.**

**Last years vendor: Full Season - \$100/vendor / four months  
Daily - \$20 depends upon if there is space  
All fees are non refundable**

**New 2010 - Full Season \$110, Daily \$20 depends upon if there is space.**

**All fees are non-refundable**

**Itex welcomed for new and past vendors at full Itex value of \$110.**

**Itex # \_\_\_\_\_ Name on  
account \_\_\_\_\_**

**Please list crops/ art goods you will have for sale this season: List all that you plan on doing and if seasonal – when we can expect them. Use back of sheet if necessary.**

_____	_____
_____	_____
_____	_____
_____	_____

Please add pictures (required for all Artists – send at least 4 images of your artwork.) These images may be used for the website. By submitting the images, you give Gallery 202 permission to use them in promotional materials.

Or send via email to [Programs@gallery202online.com](mailto:Programs@gallery202online.com). Please remember to include your name/business and why you are sending them.

Please return this application form by **May 15th 2010**. Previous vendors have first option to return.

New vendors – if receive payment/form by April 15<sup>th</sup> – Season fee is \$100.

Send to:

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## Gallery 202, Partners in Art, Inc Background

Gallery 202, Partners in Art, Inc. is a nonprofit 501.c3 mini community arts center. Our mission is to specialize in community art programs for all ages and encourages the interaction between Artists, Patrons and Businesses.

## Gallery 202, Partners in Art, Inc. Goals

Goals are to: 1. Provide venues for the interaction between businesses and artists to promote, showcase or develop artistic abilities. The Westerville Area is currently does not have many venues for showcasing artists and their artworks, By working with the schools, libraries, businesses etc., Gallery 202 organizes and promotes interactive business/artist relationships for social and community improvement

2. Provide opportunities for interactive programs between schools and businesses to promote, showcase and develop artistic abilities of children. Funding for the arts in the schools in this area has been severely reduced and many art programs especially at the elementary and middle school levels have been removed from the curriculum. Gallery 202 provides program, consultation, support for school age children within the schools and outside the schools.

3. Provide opportunities to encourage the artistic discovery of the lay persons in return encouraging an understanding and overall support for the community and its artists.

4. Provide opportunities for the preservation of the arts in all aspects in the processes involved in art and the end products (artworks, music scripts, photos etc.)

*The Uptown Art and Farmers Saturday Market Manager: Renee Kropat*

